



# STITTSVILLE MINOR HOCKEY ASSOCIATION

Stittsville Minor Hockey Association  
Monthly Council Meeting – September 19, 2023  
7:30 PM - in person at ALE and virtual Zoom meeting

## In attendance:

Scott Phelan*	Bethany Roy	Emily Parent*	Brad MacDonald
Marie Côté*	Richard Hogue	Mike Taylor	Jennifer MacDonald
Bill Cocoran*	Terry Foley*	Wendy Poole	Mike Kemp*
James Moser*	Courtney Millbury	Cory Poole	Allysia Chamberlain*
Holly Foley	Mike Bew*	Rob Lomas*	
Ben Kirkwood	Natasha Pappin	Leanne Simpson	

\*denotes voting Executive members

## Agenda:

### 1- Call to Order

The meeting was called to order at 7:36pm with Scott Phelan, President chairing.  
Motion made by Rob Lomas (Director at Large) and Bill Corcoran (Director of Development)

### 2-Approval of the Agenda

There was no motion made to approve the proposed agenda - not applicable

### 3- Approval of the Minutes

Scott Phelan (President) made a motion to approve the minutes from the August meeting. Motion approved by Emily Parent (VP of Finance) and Mike Bew (Director of House U11/U13)

### 4- Conflict of Interest

Quorum was established, voting members acknowledged and no conflicts declared.

### 5- President Update

- Thank you everyone for your help in getting our families back on the ice. I know this time of year is extremely busy for us, but I appreciate everyone's efforts to date.
- Team placement: All REP teams are made except for:
  - U10 - tryout tomorrow, U11 - tryout Thursday, & both U18 teams (House Teams to follow). Will be a busy month with 51 house teams.

- Coach / Managers Meeting: October 4 @ 630pm zoom. This will be for both LCMHL & SMHA. One representative from each team will be required to attend.
- Draft Dates: Please keep your eyes open for draft dates for our house teams. Dates to follow.
- HEO Diversity training: This training was attended by some Executives at HEO. If this is something of interest, please let me know and I would be happy to review how we can be trained.
- Carry over suspensions – Suspensions do carry over from the previous year. Terry does have a copy of last year's list. Please ensure this is shared with your Bench Staff & Players before tryouts are complete.
- Coach Certifications: Rosters won't be complete until Bench Staff qualifications are completed.
- Affiliations: Please ensure that all AP paperwork is populated prior to Coach pulling up a player.
- Respect in sport - parent and one parent needs to complete.
- Travel permits - Please complete these as soon as possible to avoid any delays. District registrar is busy this time of year. Even if your Roster is not complete, let's at least get them sent in so that they are in the queue.
- Looking forward to a great season..!!! Thank you again Executive. : ))

#### **6- Vice-President of Finance update**

- Looking at trying to reduce our bank charges. Our peak months for transactions are during the registration period
- We will have more revenue coming in with RAMS fees and selling our extra ice
- Audit is still not done from last year
- 4 families will receive financial assistance this season
- Thank you to Bill for all the work for sponsorships with Mavericks, Tommy Guns and JoJo's.

#### **7- Vice-President of Operations update**

- Leak has been repaired at storage locker
- Please see report - no additional updates

#### **8- Vice-President of Support Services update**

- Please see report - no additional updates

#### **9- Director of Competitive update**

- Tryouts and conditioning going really well
- Thank you to the coaches for helping each other out and volunteering their time
- RAMS Day is October 21, 2023
- Starting to submit our rosters

#### **10- Director of Development update**

- Great feedback from parents on the conditioning sessions
- Thank you to all of our volunteers who have helped out over the last few weeks
- U7 will officially start their season this week and we are working on getting the jerseys out

- November 4: U7/U9 Social at the Barley Mow
- We are planning on organizing a U7 Manager meeting

#### **11- Director of House U11/U13 update**

- Evaluations for players and goalies have started
- Please see report - no additional updates

#### **12- Director of House U15/U18/U21 update**

- We won't have the managers and coaches selected in time for U18 for the coach and manager meeting
- Please see report - no additional updates

#### **13- New Business**

- Policy documents sent by Rob Lomas need to be reviewed. James Moser provided feedback that the drafts are excellent. Executive members will be review and then we will hold a virtual vote
- Reminder for the Manager/Coach Meeting: Every team needs a bank letter from Emily
- New pop up banner poll needed (currently damaged)

#### **14- Adjournment**

A motion was made to adjourn the meeting at 9:03pm. Motion made by Rob Lomas (Director at Large) and Terry Foley (VP of Support Services)

**For additional details, all of the monthly SMHA Council Reports can now be found in this folder:**

[https://drive.google.com/drive/folders/1Rv3Ph72\\_1bq6klBWj6MPQV-bHCxsvvb0?usp=drive\\_link](https://drive.google.com/drive/folders/1Rv3Ph72_1bq6klBWj6MPQV-bHCxsvvb0?usp=drive_link)

